



Eastern Kern

Air Pollution Control District

Glen E. Stephens, P.E.
Air Pollution Control Officer

March 7, 2019

Board of Directors
Eastern Kern APCD
2700 "M" Street, Suite 302
Bakersfield, CA 93301

SUBJECT: Amendment No. 6, to Lease Agreement No. 04-010-2009 Extending the Lease Agreement for Field Office at 20406 Brian Way, Suite 4A in Tehachapi

Honorable Board:

The District's field staff is currently occupying a 960 square foot office just off of Highway 202 at 20406 Brian Way. The lease for 20406 Brian Way, Suite 4A is scheduled to expire April 15, 2019 and the lease will convert to a month-to-month rental, if the lease is not renewed.

Staff is recommending extending the lease to ensure that the field staff can remain in the current office. The owners of the Brian Way facility, Mr. and Mrs. Romo, have agreed to extend the lease for three years until April 15, 2022 at an annual rate increase of 3% as shown in the schedule below:

April 15, 2019 – April 14, 2020	\$942.45
April 15, 2020 – April 14, 2021	\$970.72
April 15, 2021 – April 15, 2022	\$999.85

There are adequate funds included in the current budget for the District to cover the cost of this lease extension.

IT IS RECOMMENDED your Board approve and authorize the Chairman to sign Agreement No. 03-001-2019a with David and Bernice Romo.

Sincerely,

Glen E. Stephens, P.E.
Air Pollution Control Officer

GES: kl
Attachment